

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, MARCH 16, 2015**

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### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Six (6) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Lee Barrick, Secretary; John McCrea; Kingsley Blasco, and David Gutshall.

Absent: Richard Norris, Richard Roush, and William Piper.

\*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr., Assistant Superintendent; Richard Kerr, Business Manager; Brandie Shatto, Director of Educational Technology and Public Relations; Steven Smith, High School Principal; and Carol Kuntz, Board Minutes. Curtis Garland, The Valley Times-Star;

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE MARCH 2, 2015 REGULAR BOARD MEETING MINUTES, AND THE MARCH 2, 2015 COMMITTEE OF THE WHOLE MEETING MINUTES, AND THE MARCH 2, 2015 BUILDING AND PROPERTY MEETING MINUTES.**

Motion by Blasco, seconded by Swanson for approval of the March 2, 2015 Building and Property Meeting Minutes; the March 2, 2015 Committee of the Whole of the Board Meeting Minutes; and the March 2, 2015 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Blasco, and McCrea. Motion carried unanimously. 6 – 0

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## IV. RECOGNITION OF STUDENTS OF THE QUARTER

Mr. Steven Smith, high school principal, will recognize those Vocational-Technical School students who earned "Student of the Quarter" awards for the second quarter of the 2013-2014 school year.

### **Agriculture Department**

Grade 9 Morgan Bear  
Grade 10 Courtney Matthews  
Grade 11 Tiffany Lehman  
Grade 12 Jacob Paris

### **Business Department**

Grade 9 Alyssa Roberts  
Grade 10 Alec Kessler  
Grade 11 Alexandra Yeakel  
Grade 12 Tiffany Griffie

### **English Department**

Grade 9 Andrew Kulp  
Grade 10 Cierra DeWalt  
Grade 11 Meg Ronan  
Grade 12 Elizabeth Witmer

### **Music Department**

Grade 9 Brandon Mooney  
Grade 10 Todd Searer  
Grade 11 Phillip Barrick  
Grade 12 Jayden Adamski

### **PE/Health Department**

Grade 9 William Paulus  
Grade 10 Lauren Gipe  
Grade 11 Amber Showaker  
Grade 12 Kylie Harkins

### **Science Department**

Grade 9 Anna Nippert  
Grade 10 Emily Baker  
Grade 11 Joshua Line  
Grade 12 Zachary Moul

President Wolf and Vice President Swanson congratulated the students for their outstanding hard work and accomplishments. The students received a certificate for their accomplishments.

## V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Daulton Hershey presented the student report.

[Student report is attached.](#)

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## VI. PAYMENT OF BILLS

General Fund	\$ 1,224,384.38
Capital Projects	\$ 13,046.43
Cafeteria Fund	\$ 1,358.80
Student Activities	\$ <u>22,495.40</u>
<b>Total</b>	<b>\$ 1,261,285.01</b>

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Blasco, and McCrea. Motion carried unanimously. 6 – 0

## VII. TREASURER’S FUND REPORT

General Fund	\$ 17,301,837.08
Capital Projects	\$ 5,826,476.34
Cafeteria Fund	\$ 292,555.64
Student Activities	\$ <u>210,936.77</u>
<b>Total</b>	<b>\$ 23,631,805.83</b>

The Treasurer’s Report showed balances as outlined above as of February 28, 2015. Motion by Gutshall, seconded by Blasco for acceptance of the Treasurer’s Report. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Blasco, and McCrea. Motion carried unanimously. 6 – 0

## VIII. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

## IX. READING OF CORRESPONDENCE

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**X. RECOGNITION OF VISITORS**

April Messenger, Curtis Garland, Bill Feuchenberger, Travis Feuchenberger, Liberty DeWalt, Dustin DeWalt, Cierra DeWalt, Doug Line, Josh Line, Zachary Moul, Beth Moul, Brian Moul, Kylie Harkins, James Harkins, Jenny Harkins, Raven Meyer, Janet Meyer, Amber Showaker, Kim Showaker, Becky Gipe, Wanda Gipe, Mark Gipe, Lauren Gipe, Ashlynn Gipe, Linsy McAllen, Jeff Paris, Jake Paris, Denny Mooney, Cheryl Mooney, Brandon Mooney, Jayden Adamski, Bethany Adamski, Norma Barrick, Phillip Barrick, Alec Kessler, Emily Baker, Becky, Bob Baker, Meg Ronan, Dwain Ronan, Lisa Ronan, Andy Pettit, Andrew Kulp, Trina Kulp, Allison Kulp, Elizabeth Witmer, Lori Witmer, George Nippert, Brenda Nippert, Anna Nippert, Charlene D'Amore, and Bob Kanc.

**XI. PUBLIC COMMENT PERIOD**

No Public Comment.

**XII. STRUCTURED PUBLIC COMMENT PERIOD**

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**A) PERSONNEL CONCERNS**

**(ACTION ITEM)**

**1) Resignation/Retirement – Deb Peduzzi**

Mrs. Deb Peduzzi has submitted her resignation as Administrative Assistant for the Business Office/Taxes for the purpose of retirement, effective December 31, 2015.

The administration recommends that the Board of School Directors approve Mrs. Peduzzi's resignation as Administrative Assistant for the Business Office/Taxes for the purpose of retirement, effective December 31, 2015.

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**XIV. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**2) Resignation/Retirement – Vickie Wallick**

Mrs. Vickie Wallick has submitted her resignation as Special Needs Secretary for the purpose of retirement, effective June 5, 2015.

The administration recommends that the Board of School Directors approve Mrs. Wallick's resignation as Special Needs Secretary for the purpose of retirement, effective June 5, 2015.

**(ACTION ITEM)**

**3) Child-Rearing Leave of Absence – Rachel Thompson**

Mrs. Rachel Thompson, Elementary Music Teacher is requesting child-rearing leave of absence for the 2015-2016 school year. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Thompson's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement for the 2015-2016 school year.

**(ACTION ITEM)**

**4) High School Musical Vocal Director Recommendation**

The administration would like to recommend the individual listed as High School Musical Vocal Director for the 2014-2015 school year.

**Laura Baum**

The administration recommends that the Board of School Directors approve the individual listed to serve as High School Musical Vocal Director for the 2014-2015 school year.

**(ACTION ITEM)**

**5) Coaching Appointments**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as Assistant Cross Country Coach and Junior High Cheer Coach.

**Julie Walter                      Assistant Cross Country Coach**  
**Bobbi Raudabaugh          Junior High Cheer Coach**

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches as presented.

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**XIV. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**6) Approval of Additional Bus Driver**

**Richard Bear**

The administration recommends that the Board of School Directors acknowledge the addition to the bus driver list for the 2014-2015 school year.

**VOTE ON XIV, NEW BUSINESS, A-1 – A-6, PERSONNEL CONCERNS**

Motion by Blasco, seconded by Barrick to combine and approve Items A-1 through A-6 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Blasco, and McCrea. Motion carried unanimously. 6 – 0

**XIV. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**B) Credit Pay**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

<b>Judy Breneman</b>	<b>\$ 1,350.00</b>
<b>Angela Heishman</b>	<b>\$ 2,700.00</b>
<b>Brandie Shatto</b>	<b><u>\$ 1,650.00</u></b>
<b>Total</b>	<b><u>\$ 5,700.00</u></b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

Motion by Swanson, seconded by Barrick to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Blasco, and McCrea.. Motion carried unanimously. 6 – 0

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**XIV. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**C) Proposed Updated Job Description**

The administration has developed and updated the job description listed. A copy of the job description has been included with the agenda.

**Elementary Grade Level Coordinator**

The administration recommends that the Board of School Directors approve the job description listed.

Motion by Swanson, seconded by Blasco to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, and Blasco. Voting No: McCrea. Motion carried. 5 - 1

Mr. McCrea stated that he is pleased to see the changes to the job description that were made. As it read before, you could not tell if it was a stipend position or a full-time position. He could support one person for the position but not one at every grade level.

**(ACTION ITEM)**

**D) CAIU 2015-2016 General Operating Budget**

A summary of the Capital Area Intermediate Unit General Operating Budget for the 2015-2016 school year is included in the agenda. A copy of the proposed budget was provided to the members of the Board of School Directors at the March 2, 2015 Board meeting.

The administration recommends that the Board of School Directors approve the Capital Area Intermediate Unit's 2015-2016 General Operating Budget as presented.

Motion by Swanson, seconded by Barrick to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Blasco, and McCrea. Motion carried unanimously. 6 – 0

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**XIV. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**E) Case P of 2014-2015**

The parents of the student in Case P of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case P of the 2014-2015 school year for a period of forty-five (45) days, reduced to thirty (30) days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

Motion by Blasco, seconded by Barrick to approve the recommended as outlined above. Motion by McCrea to adjourn to executive session to discuss personnel issues, seconded by Blasco. The regular board meeting resumed at 8:40 pm. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, and Blasco, Voting No: McCrea. Motion carried.  
5 – 1

**(ACTION ITEM)**

**F) Approval of Contractor Payment Applications**

The District received the following payment application for ongoing projects. Included are 3 invoices from CenterPoint for the preparation of construction documents for the bid. The Honeywell payment includes the remaining balance from COs 1 & 2 along with the initial payment of CO 3.

<b>Project</b>	<b>Contractor</b>	<b>This Payment</b>	<b>Balance</b>
Oak Flat PC	Honeywell	\$ 436,274.00	\$ 397,636.00
OF Pave Eng	CenterPoint	\$ 9,170.00	\$ 14,530.00

The administration recommends the Board of School Directors approve payment from the capital project fund of \$436,274 to Honeywell International, Inc. and \$9,170 to CenterPoint Engineering, Inc.

Motion by Barrick, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Blasco, and McCrea. Motion carried unanimously. 6 – 0

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### XV. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

### XVI. COMMITTEE REPORTS

#### A. District Improvement Committee – Mr. Norris/Mr. McCrea

No meeting was conducted and no report was offered.

#### B. Athletic Committee – Mr. Swanson

No meeting was conducted and no report was offered.

#### C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted and no report was offered.

#### D. Buildings and Property Committee – Mr. Barrick

No meeting was conducted and no report was offered.

#### E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

Finance committee met tonight. We looked at the updated financial report. We discussed benefits for the administrative team and the classified staff.

#### F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

#### G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted and no report was offered.

#### H. Tax Collection Committee (TCC) – Mr. Wolf

There was a meeting last week. There was a discussion on concerns with audits, auditors, and procedures.

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### XVII. SUPERINTENDENT'S REPORT

1. **State wrestlers** – Congratulations to Tommy Rayhart and the other wrestlers who participated in the state wrestling tournament. Tommy earned runner-up in the 190 pound weight class.
2. **Swimming** – We had ten swimmers participate in the State Swim Meet. We had several athletes receive medals. Congratulations for an outstanding job.
3. **Mini-thon** - The Mini-thon was Friday evening. A special thank you to all faculty and staff for participating in the thon and making it a huge success. This is a special community.
4. **Elementary Quiz Bowl** – The Elementary Quiz Bowl will be held Saturday, March 28th. I encourage everyone to come out and support the elementaries.
5. **Make Up Day** - The last snow make up day will be April 2<sup>nd</sup>. It is the Thursday right before the Spring Break. We have had 10 two-hour delays or early dismissals this year. The weather has caused us to take a hit on instruction.

### XVIII. BUSINESS FROM THE FLOOR

There was no business from the floor.

### XIX. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

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**XX. ADJOURNMENT**

Motion by Blasco, seconded by Swanson to adjourn the meeting. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Blasco, and McCrea. Motion carried unanimously. 6 – 0

The meeting was adjourned at 8:47 PM.

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Robert Lee Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Tuesday, April 7, 2015**